



Financial Services Department

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager

From: Tom Johnston, Purchasing Manager
Anita Cothran, Director of Financial Services

Date: October 12, 2009

Subject: Consider and Act Upon Approval of a Purchase Order to Environmental Industries, LP, for the Collection, Transportation and Disposal of Household Hazardous Waste during Fiscal Year 2010

Action Requested: City Council approval of a purchase order to Environmental Industries, LP, for the collection, transportation and disposal of household hazardous waste during fiscal year 2010, in the amount of \$82,770.

Background Information: Council awarded bid no. 0610-004 on January 3, 2007, to Environmental Industries, Inc. in the estimated annual amount of \$35,400. This bid was awarded as a one-(1) year contract with four-(4), one-(1) year renewal options. Due to an increase in volume, staff requested a purchase order in the amount of \$58,500 for fiscal year 2008 and \$77,795 for the fiscal year 2009. Staff is requesting a purchase order in the amount of \$82,770 for fiscal year 2010.

Board/ Citizen Input: N/A

Alternatives: City Council could choose not to approve this purchase order, at this time.

Financial Considerations: Funds are appropriated through the Environmental Service Fund.

Legal Review: N/A

Supporting Documents: Department memo and a copy of the agreement approved in January 2007.